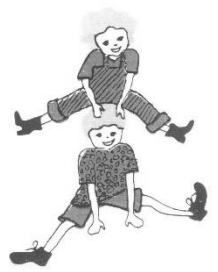




BAMBINO PRESCHOOL



Tel: (021) 981-2434 Cell: 084 4002957
Epos/Email: admin@bambinocreche.co.za
Website: www.bambinocreche.co.za

Goedehoop Avenue 6
Brackenfell 7560

Application for admission to Bambino preschool and Pre-primary

No application will be accepted or processed if the required documentation is not submitted with the application form. (As set out below)

Compulsory documentation that must be submitted with the application form			
1	Child's birth certificate (certified)		
2	Clinic chart		
3	ID documents from both parents (certified)		
4	Medical aid card		
5	CEMIS form (GR. R (5-6 years) and GR. RR (4-5 years) applications		
6	Proof of address		
7	POPI document signed by both parents		
8	Medication Document		
9	WhatsApp Document		

Office use

Application accepted	
Application incomplete	
Application rejected	
Admission number	



BAMBINO PRESCHOOL



Full Name of Child: Date of birth:
 Boy / Girl: Half day / full.....
 ID number of child.....
 Home address:

 Postal code

Full name of Father / Guardian: ID:
 Profession: Company:
 Work number: Cell phone number:
 E-mail address:
 Home address:

 Postal code
 Home Language:

Full names of mother / guardian: ID:
 Occupation: Company:
 Work number: Cell phone number:
 Email Address:
 Home address:

 Postal code
 Home Language:

Email address to which account statement must be send.....
 Date off admission required:

Who brings the child? Who fetches the child?

NB! All ID documents must be attached of parties that's allowed to fetch the child.

What disease did the child have? Measles / German Measles / Chickenpox / Mumps / Croup
 And others.....

Underline diseases for which your child is immunized: (attach copy of clinic card)

Tuberculosis / Diphtheria / Whooping Cough / Tetanus / Measles / German Measles / Mumps / Poliomyelitis /
 Chickenpox / Hepatitis A / Prevenar. Any other:

Does your child suffer from any disease or allergies (asthma / epilepsy / contagious or not?)
 If any, which?

Have your child had any surgeries. Provide date and nature of operation.....

Is your child deaf / hard of hearing?Has your child's hearing been tested? Yes/No.

Is the child tense or nervous? Yes/No Have your child been evaluated by an occupational therapist or
 psychologist If, when..... and why?

And who? Number of children in family?

Signed at..... on this day of 201

.....
 SIGNATURE (FATHER / MOTHER / GUARDIAN

.....
 SIGNATURE (FATHER / MOTHER / GUARDIAN

DECLARATION FOR COMPLETION AND SIGNATURE BY AN ORDER OR GUARDIAN

I, Mr. / Ms. / Guardian ,..... of
(Address)
hereby requests that my child of the
above address and born on admitted to the Bambino
Preschool, Goedehoop Avenue 6, Brackenfell, from at a
monthly rate of **R2210 (full day) until May 2019, / Half day R1940 until May 2019**
Prepaid on the 1st day of each month but no later than the seventh (7) of the current month for which the rate
is payable.

This monthly rate is increased every June. **Tariff is still payable even though the child is on holiday.**
If you are divorced, both parties are still responsible for paying the full school fee.
Bambino reserves the right to refuse your child at any time if funds are not up to date. Interest will be charged
after 30 days at 15.5%.

I hereby declare that, at the time of admission to the best of my knowledge, the child is completely healthy and
has no infectious disease.

In case of accident or if the child becomes ill for medical assistance, I hereby consent to that
Dr. Tel. No
may be called, or any doctor appointed by the preschool.

Medical fund name: Medical fund number
In addition, I hereby declare myself willing to settle all costs associated with such medical visits or visits.

I also undertake to give notice of a calendar month if I decide to remove my child from the care of Bambino
Preschool. By default, I will be held responsible for the tariff for one month as if the child was in their care.

While Bambino Preschool will take all possible care to indemnify my child from accidents, I cannot hold them
responsible for an accident in which my child is injured.

The preschool is closed every year from 14 December to 7 January 2019.

The Bible, the textbook of all time, will apply as a basic guideline in the upbringing of the toddlers.

I am fully acquainted with the contents of this statement and hereby agree to determine me.

Signed on this day of 20

.....
SIGNATURE (FATHER / MOTHER / GUARDIAN)

.....
SIGNATURE (FATHER / MOTHER / GUARDIAN)

Bambino Preschool rules and regulations

Arrival and Departure Times

1. **Bambino opens at 06h15 and closes promptly at 17h45.** A fine will be charged if parents arrive late - R50 per 15 minutes or part thereof.
2. **The security gate must be closed at all times.** The bell must be rung to access the school. It is very important that you pull the gate close behind you to try and ensure safety at all times.
3. The toddlers go to TV room from 06h15 to 07h15 to wait for their educator. Then they will then be taken to their classes. Bags are taken directly to class.
4. **Contact us if you cannot pick up your child yourself.** In such case, you must provide the person's ID number by telephone and the person concerned must collect your child with his identity document. No child will go with people without this arrangement. It is your duty as parent to ensure that your child is safe and that we can prepare the child in advance who will collect him / her.

Refreshment and food

1. Cooked porridge, e.g. Mieliepap, Mabela, Oatmeal, Maize will be served from Monday to Thursdays and Fridays corn flakes are served.
Porridge time is from 08h00 to 08h30. No other porridge will be allowed. No child will be allowed to eat any other refreshments during porridge time.
2. Refreshments at 10h00 consist of rooibos tea and cookies, at 14h00 Monday to Thursday fruit and at 16h00 soft drinks with sandwiches. Fridays can be packed with your own candy and snacks.
3. Lunch: We prepare our meals according to the regulations of the Department of Health and Welfare. Cooked food consisting of:

Monday	Macaroni and minced meat / Baked Rice Dish / Fishcakes with Muffin Potatoes
Tuesday	Meatballs, mashed potatoes, pumpkin, rice, cabbage salad / carrots
Wednesday	Curry and rice / Macaroni and cheese / Chicken macaroni / sweet potatoes
Thursday	Cottage pie, rice, pumpkin, beet salad / chicken curry
Friday	Cabbage sprouts / Tomato sprouts / Soup / Pumpkin fritters / Green bean sprouts

These foods are varied and not linked to the specific days.

Daily Program

As far as possible, we try to follow the new curriculum from the age of 2 years.

Breakfast
Toilet routine
Biblical times
Morning circle
Theme discussion
Mathematics activity
Educational game
Clean up and toilet routine
Tea and cookies
Outdoor games and toilet routine
Home activity
Mealtime
Toilet routine
Naptime
Snack time / Toilet Routine
Outdoor play 1
Outdoor play 2
Cleaning / toilet routine

Dress and other needs:

1. Parents are requested to send an additional set of clothes (seasonally bound) in a small bag that is clearly marked.
2. Potty Trainers must have enough additional underpants /"panties" and it must be marked. Those on diapers must send no less than 6 diapers. A powder, buttocks cream and wet wipes must be clearly marked.
4. No wheel bags are allowed.
5. A blanket and pillow can be sent to the school during the winter months. (Clearly marked)
6. Other activities will be communicated as soon as possible at the beginning of the year.
8. We are not responsible if clothing is lost and not marked.

Birthdays

A birthday is a big event and we are happy to share it. Moms or Daddy can arrange that we have a party and are welcome to come. We request as far as possible that all parties will be held after 14h00 as we do not want to spoil the lunch.

Toys

Your child is not allowed to bring any toys to school . It will be confiscated and not returned. Please note that the school's toys and books should not be taken home. If this happens by accident, please do not hesitate to return.

Parent Meetings

A parent meeting will be held twice a year to discuss matters of interest. Parents we follow an open-ended policy and you can take boldness to discuss any matters concerning your child's education.

Reports

We report 3 times a year for our junior phase to indicate your child's progress and senior phase (5 to 6 years) 4 times a year.

Fees

Fees are payable monthly on the first day of each month, but not later than the seventh of the current month. These monthly fees are increased each June. Fees are still payable even though the child is on holiday. Bambino reserves the right to refuse your child at any time if funds are not up to date. Interest will be charged after 07 days at 15.5%.

Fees can be paid by internet:

Our bank details are:

FNB Civic Centre Bellville,

Check Account: 55160417851,

Bank Code: 200910

Reference: Reference Code (Contact Office)

Notice

You must give Bambino a calendar months' notice if you decide to remove your child from Bambino's care, as well as Grade R. In default, you will be held responsible for the rate for one month as if your child were in our care.

Extra-mural activities at Bambino

All arrangements regarding extra-mural activities must be done directly to the person concerned.

Ballet	Ages 3 to 6	Nicole De Klerk	084 370 4703
Soetlief	Age 5 to 6	Cynthia Linde	082 874 4885
Monkeynastix	Age 1 to 6	Linette Mangiagalli	084 517 6932
Cricky Cricket	Age 4 to 6	Jacques Prinsloo	082 491 4881
Rugga Rugby	Age 3-6	Corne Kannemeyer	084 403 4605
Aquatoads Swim	18 months to old	Charlene Monzoni	082 5508045
Playball	2 years to 6	Elize de Kock	082 549 0410
Combat Tang Soo Do	4 years to 6+ years	Pieter Johansen	0839537467

All application forms are available at the office.

Professional Assistance

These therapists come to Bambino for your comfort.

Occupational Psychologists	Educational Psychologists	Speech Terapist
Maretha Labuschagne 52 Tunner street Brackenfell 021 987 0111	Rose-Hanna Brown 52 Tunner street Brackenfell 021 987 0111	Monique van der Mescht Tel. 0824576413 monispeech@gmail.com

Discipline in Bambino

Discipline of children remains the primary task of their parents. Parents' attention is drawn to the way children are disciplined and punishable for violations of rules.

Communication Means

We communicate through a mailbox system. Letters are placed in the mailboxes. It is your responsibility to take the letter. Also, communication through a daily file for a class, it will always be available at the office. There you can see what food was served and what the day has offered to your children. If you need to bring anything with you, it will be recorded for you. Bambino does not approve WhatsApp groups. We create "WhatsApp" groups per class that are used only for class. Emails are also sent to parents.

Hair Infection:

The toddlers' hair is checked every Monday to prevent hair infections. You will be notified immediately to pick up your child and can only be returned once the hair is treated and cleaned.

Illnesses

Children with contagious diseases are not allowed until the infectious period is over.

Medication

All medicines must be recorded in the medicine book and your signature must be provided as required by law. We cannot administer medication at all if it is not recorded.

Our fees are now **R2210 until May 2019** and **R1940 half day to May 2019** per month.

If you need any further information, please contact me at 021 981 2434.

Sincerely
Tania Schmidt
Principal

Bambino Pre School rules and regulations

I (Father / Guardian's name and surname) and
(Mother / Guardian's name and surname) parents of (Child's name and surname)

Understand and accept the CONDITIONS and terms regarding the Bambino Kindergarten rules and regulations

Signed at This of 20

Signature (Father) Signature
(Mother)

Please send the account to: (please provide email address in print script (drukskrif))

E-mail address:

NS Please paraphrase on each page and return to Preschool. You will receive a copy back

Thank you very much

Tariff Structure

Entry fee: R300

The entry fee is payable in conjunction with your child's enrolment at Bambino Preschool to ensure his / her place.

It is not refundable. Unfortunately, no place can be kept without the payment of the entry fee and the completed enrolment form.

Annual Stationery fee:

The stationery fees are payable before 31 January 2018.

You can place the money in an envelope and put it in the green mailbox (in the office) or make an electronic payment in Bambino's account.

It is not refundable.

"Potty" class (18 months to end of diapers) R180

2 to 3 years (finished "potted") R 200 per year

3 to 4 years R 260 per year

Degree RR (4 to 5 Years) R650 per year

Grade R R800

Grade RR stationery includes Occupational and Speech screening

Grade R's stationery includes Scripture and speech screening,

It is expected of the parent to do an eye and auditory evaluation before June 2019 (ONLY GRADE R)

And send results to Bambino (admin@bambinocreche.co.za). These results are required for the education department's school portfolio.

Monthly rate:

Half day (06:15 to 13:00)

R 1940 per month to May 2019 over 12 months per child

R2130 June 2019 to Mei 2020 over 12 months per child

Full day (06:15 to 17:45)

R2210 per month until May 2019 over 12 months per child

R2430 until May 2020 over 12 months per child

Full day 2 children

R4410 per month until May 2019 over 12 months

R4810 per month until May 2020 over 12 months

The monthly rate is prepaid on or before the first day of each month.

If fees are received after the 7th of the month, a late payment penalty of 15.5% will be charged on the monthly rate.

You are still responsible for a full month's rate while your child is on holiday.

Bambino Preschool reserves the right to refuse your child at any time if funds are not up to date.

Rates are revised and increased in June each year (increase will take place at ± 10%). Payments can be made in cash or electronically.

Bank details

FNB Bellville Civic Centre

Account Type: Check Account

Branch code: 200910

Account Number: 55160417851

Reference: Child account number (obtainable from office)

Late Addition Penalty:

Half day: School closes at 13:00.

Full day: School closes at 17:45.

A penalty of R50 will be charged every 15 minutes to pick up your child after closing time.

Cancellation:

From 1 January to 1 October: 30 calendar days written notice.

From 1 November to 1 December: 60 calendar days written notice.

In case the school must take legal action to recover school fees, you will be responsible for all interests, legal costs, attorney fees and collection fees incurred by the school in this regard.

TARIFF STRUCTURE

I (Father / Guardian's name and surname) and
(Mother / Guardian's name and surname) parents of (Child's name and surname)

Understand and accept the CONDITIONS and terms regarding the fees and payments.

Signed at This of 20

Signature (Father) Signature (Mother)

Please send the account:E-mail address:

NS Please paraphrase on each page and return to nursery school. You will receive a copy back.

POPI Law Permission:

(South Africa's Protection of Personal Information Act) 2017

As part of the teaching, interaction and socialization at our preschool, photographs will be taken to capture and document the activities, experiences and participation of the children.

In order to protect the rights and privacy of the children at our school, we need the consent of the parents or legal guardians of the child to take pictures of the child while the child attends our school.

I, parent / legal guardian for
(Father's name and surname) (Child's name and surname)

I hereby give my full permission that the staff of Bambino Preschool may take pictures of my child while my child is in the care of Bambino Preschool.

I, parent / legal guardian for
(Mother's name and surname) (Child's name and surname)

I hereby give my full permission that the staff of Bambino Preschool may take pictures of my child while my child is in the care of Bambino Preschool

I, (Father's name and surname), and
(Mother's name and surname) .Also give permission for Bambino Preschool staff to use these pictures for WhatsApp (school), multimedia (school), newsletters (school), newspapers (media24), school websites and Facebook magazine.

.....
Father Signature

.....
Identity Number

.....
Mother Signature

.....
Identity Number

If parents do not want to give permission for the POPI law please draw a line though and sign. Thank you

WHATSAPP GUIDELINES

At the start of the year it is good to establish protocol around the use of WhatsApp groups. The guidelines are as follow:

1. The class chat group is set up by the Principal or Teacher (ADMIN) and is intended to get messages and important information across to the class quickly and efficiently.
2. Only the Principal or Teacher (ADMIN) may post a message on the group. This class chat group may not be used to post private messages. It is not necessary to respond to every message posted by the Principal or Teacher (ADMIN) unless required; i.e.: RSVP requests, volunteer requests, etc.
3. No Spam or post any irrelevant messages in the group. No jokes, no forwarding messages, no greeting messages, no blank emoticons, inspirational devotional messages, no social event wishes, no invites, no personal comments or any type of irrelevant post. (Discretion of the admin which post is irrelevant)
4. No arguing
5. No stalking
6. No Multiple Entries
7. No job Postings
8. Only under emergency or urgent circumstances may a parent post to the class WhatsApp group.
9. The WhatsApp group should be used to make our lives easier and not to become a 'nuisance'. Please respect the time you post; very early in the morning or at night before 19h00, weekends and holidays is discouraged.
10. The WhatsApp group should never be used to voice grievances or drive personal agendas
11. Personal Opinion: The post in the group by any member or expert shall be their personal views. We shall not be liable for any such information provided.
12. Agreement to terms, rules and guidelines: Your continued presence in the group will mean you agree and abide to the terms of the group.
- 13. It is very important to save Bambino's cell phone number on your phone: 084 400 2957 other wise you would not receive messages.**

Number to be use for WhatsApp group:

Name and Surname (above number)

Parent of.....

Signature: (of parent of the number above)

Number to be use for WhatsApp group:

Name and Surname (above number)

Parent of.....

Signature: (of parent of the number above)

If parents do not want to participate in the WHATSAPP group please draw a line through and sign.

MEDIKASIE BELEID EN PROSEDURES

Die kinderwet stel verskeie vereistes voor aan kleuterskole, skole en instansies rakende die toediening van medikasie aan kinders en die byhou van registers.

GEEN MEDIKASIE MAG IN KINDERS SE TASSE GEBÊRE WORD NIE.!

Waar moontlik, moet die eerste dosis van die medikasie by huis gegee word om te sien of die kind enige tipe allergiese reaksie het op die medisyne.

Die skool sal alleenlik medikasie toedien met die skriftelike goedkeuring van die ouers/voog.

Geen bottels medisyne sal aanvaar word nie. Die medisyne moet reeds in 'n spuit opgetrek wees. Die spuit moet ook duidelik met die kind se naam gemerk wees.

Alle medisyne spuite moet in 'n plastiek ziplock sakkie gesit word. Die sakkie moet ook duidelik met die kind se naam gemerk wees. Hierdie maatreël is om oordosering te voorkom en daardeur die kleuters en die opvoeders te beskerm.

*******GEEN SETPILLE SAL AAN KLEUTERS TOEGEDIEN WORD NIE *******

- Alle medikasie moet in die medikasiehouers voor in die voorportaal geplaas word.
- Alle medikasie moet duidelik in die daaglikse medikasieregister boekie) aangeteken word.
- **Datum.... kind se naam en van medikasie se naam ... dosering ... tyd... ouer handtekening moet duidelik ingevul wees.**
- Alle medikasie moet duidelik gemerk wees.
- Antibiotika word volgens die Dokter se voorskrifte gegee.

GEEN MEDIKASIE MAG TOEGEDIEN WORD INDIEN BOGENOEMDE NIE NAGEKOM IS NIE.

Naam en van (u kind):

Naam en van (Vader / Voog) Handtekening

Naam en van (Moeder / Voog) Handtekening.....

Datum:.....